

## Curriculum Vitae

**Amira Mohammed Sayed Mahmoud**

**Teaching Assistant**

**Faculty of Arts**

**Information Sciences Department**

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### **Personal information**

Date of Birth : 5/7/1988  
Place of Birth : Beni Suef  
Nationality : Egyptian  
Religion : Muslim  
Marital Status : Married

### **Educational Qualification**

Bachelor of Arts – Libraries Department – Beni Suef University – year 2009

### **Languages**

Arabic : Native Language

### **Work Experiences**

Teaching Assistant at Faculty of Arts – Information Sciences Department

Beni Suef University

From 6/2010 Up to date (Present)

### **Training Courses**

SN	Course Name	Course Place	Nature of course	Period
1-	Course in technical operations related to books house organization & national documents.	Books house & national documents organization in Cairo.	Training on Indexes, Filings, Supply, Patrol, and other departments in organization.	2008

## Workshops

SN	Workshop Name	Workshop Place	Nature of workshop	Year
1-	Workshop on margin of Beni suef university conference under name of “ Scientific thefts in academic environments ”	Beni Suef University	Recognize in how to discover scientific thefts in academic environments.	2015
2-	Describization of contents workshop	Beni Suef University	Recognize in how to describe studying content.	2015
3-	Workshop under name of “ Electronic learning & Multimedia libary ”	Beni Suef University	Electronic learning	2015

## Undergraduates Studies

Title of study	Granting university	Faculty/ Department	Date	Degree	Grade
Knowledge Capital in Cairo University Libraries and its role in Achieving Competitive Advantage	Beni Suef University	Faculty of Arts/ Information Scientific	28/2/2014	Under registration	Under registration

## **Learning Content taught**

<b>Content Name</b>	<b>Language</b>	<b>Stage</b>	<b>Faculty</b>	<b>University</b>	<b>Country</b>
Descriptive index	Arabic	First	Arts	Beni Suef	Egypt
Indexing and Extraction	Arabic	Fourth	Arts	Beni Suef	Egypt
Databases	Arabic	Second	Arts	Beni Suef	Egypt
Resources and Refernces	Arabic	Second	Arts	Beni Suef	Egypt

## **Conferences**

<b>Scientific committee Name</b>	<b>Place</b>	<b>City</b>	<b>Year</b>
Participate in conference under name “Egypt invents”	Beni Suef university	Beni Suef	March 2015
Participate in organizing First Arabian conference for information sciences under name “Informations Architecture”	Beni Suef university	Beni Suef	April 2015
Participate in attending First Arabian conference for information sciences under name “Informations Architecture”	Beni Suef university	Beni Suef	April 2015
Participate in attending in conference under name “Scientific thefts in academic enviroments for treatment”	Beni Suef university	Beni Suef	November2015
Participate in attending in conference under name “Distance learning : envirom=nnments, experiences, and developments ”	Beni Suef university	Beni Suef	December2015
Participate in attending first university conference	Beni Suef university	Beni Suef	December2015

## **General Conferences**

<b>Seminar Name</b>	<b>Place</b>	<b>Date</b>
Participate in attending definitional seminar for alphbright american program institution for how to get scholarship.	Beni Suef university	24/3/2015
Participate in attending seminar for undergraduates sector and researches under name “programs and scholarship for german instuite for scientific exchange”.	Beni Suef university	26/5/2015
Particioate in attending in seminar for scientific rewards : types and how to get.	Beni Suef university	9/8/2015
Participate in attending in seminar for “Six Sigma” in academic and informational instutions.	Beni Suef university	2/8/2015
Participate in attending in seminar under name “Beni Suef university arrangement according to international classification system for universities”.	Beni Suef university	11/10/2015

## **Rewards & Prizes**

Appreciation certificate for scientific excellency success from Beni Suef university  
year 2008-2009