

## C.V

- **Name:** Ezzat Saad Hassan Ahmed
- **Occupation:** Teacher libraries, documentation and information - Faculty of Arts - University of Beni Suef
- **Date of Birth:** 20/11/1969 AD
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### Qualifications:-

- 1- Doctor of Arts from the Department of documents and libraries "documents" in 2011 Division honors with a recommendation of course exchange.
- 2- Master of Arts from the Department of Records and libraries "Documentation Division" in 2000 with honors.
- 3- Bachelor of Arts Department documents and libraries "documents Division in very good estimate in 1991.

### career :

1. appointed to the job Lecturer at the Faculty of Literature of Beni Suef libraries and documentation department at 10.14.1991.
2. appointed as an Assistant Lecturer in the same department and faculty at 15/4/2001.

3. appointed to a teaching position in the same department and faculty at 21/4/2011.

**Languages:**

1- holds a level Altuevol "TOEFL" in the English language and translation center of Cairo University in 26/05/2002, and Language Centre, Faculty of Education University of Beni Suef on 07/25/2010.

2- holds a nine (9) levels in French of the French Cultural Center in Cairo on 10/8/2007.

**Courses:**

1- Holds an ICDL Course (International) in Computer in 6/11/2006.

2- holds a university teacher preparation from the University of Beni Suef on 22/10/2009 cycle.

3- holds a time management course and meetings of the Capacity Development Center at the University of Beni Suef.

4- holds a competitive project preparation cycle for research funding from the Capacity Development Center at the University of Beni Suef.

5-holds a time management course and meetings of the Capacity Development Center at the University of Beni Suef.

6- holds a course exams systems and evaluate students of Capacity Development Center at the University of Beni Suef.

## **experience:**

1- Central records of the Ministry of Culture in the literary field and in libraries, publishing and information programs.

2- Lecturer preparing administrative leaders Authority organization and management of the Ministry of Administrative Development in the field of training of administrators and staff position in the field of libraries and administrative documents, traditional and electronic archiving.

3- founded Dar Al Liwan for publication and distribution UAE and served as director in 2011.

4- He designed some of the programs in the field of planning, management and archiving of documents traditionally and electronically for some departments and sectors of government.

5- secretary-general of the Conference of scientific libraries and documents over 4 years Faculty of Arts and Libraries and Documentation Section - Beni Suef University from 2001 to 2005.

6- Secretary General of the International Conference of the Egyptian Philosophical Society which was hosted by the Faculty of Literature of Beni Suef in 12/2011.

7- Member of the Commission to develop the college library operates.

8- member of the Committee on Cultural and Scientific Relations faculty.

9- Chairman of the credibility and ethics and the Committee on Institutional Calendar project qualification, accreditation and quality faculty.

## **Published books:**

1. Book 'The Sound Archive: controls and ways to deal with it "in 2016 for the House Science Publishing and Distribution in Cairo.