

Name: SARA NABIL HUSSIEN

Current Job: Teaching assistant at faculty of commerce, Business Administration Department, Beni-Suef University

Personal Data

Date of birth : 11/ 8/ 1992

Gender: Female

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Nationality : Egyptian

Academic Qualifications

- **Bachelor degree:** Faculty of Commerce (Business Administration Department), Beni-Suef University (**From:** September 2009 **To:** May 2013)
Grade: Very good With Honors
- **Pre-Master:** At Business Administration Department, Beni-Suef University **at:** 2015 **Grade:** Very Good
- **Professional Diploma in Research Methods and their Applications in Guiding and Evaluating Policies and Programs, Social Research Center, The American University In Cairo at:** 2016/2017
- **Master degree:** At Business Administration Department, Beni-Suef University **at:** 2018

English Language Skills

- English Diploma from EDMORE E-Learning University in Basic English with Duration of 40 Hours. (Issued on 27/ 8/ 2015) .
- Certificate at Integrated English Level 6 (grammar-vocabulary) from Arab Union Training Centers. (Issued on 11/11/2015)
- Certificate at Integrated English Level 5 (Translation –Role Play-Free discussion) From Arab Union Training Centers. (Issued on 11/11/2015)
- Certificate at Integrated English Level 4 (Phonetics-conversation-American Accent) from Arab Union Training Centers. (Issued on 11/11/2015)

Computer Skills

- International Computer Driving Licence (ICDL V5) from EDMORE E-Learning University with a Duration of 24 Hours (Issued on 2/ 8/ 2015)
- Attending The Training Course "Statistical Data Analysis Using SPSS" Held by Computer center at the Faculty of Nursing Beni-Suef University for two days on 12 Hours (20-21 October 2015)

Conferences

- Certificate from Beni-Suef University and the Union of Arab Universities for attending the Second International Conference of Beni-Suef University for distance Learning entitled: "Distance Learning In Arab Universities (applications and Future Prospects)". (16-17 December 2014).

- Certificate from Beni-Suef University for attending the First Arabian Conference for Information science entitled: "Structure of Information". (5-6 April 2015).

Human Development

- Completing the Training Program established by center of postgraduate student and Research, Faculty of Engineering, Cairo University "Development of Thinking and Managerial Skills" "knowledge Approach" Conducted in Cooperation with Beni-Suef University at Beni-Suef University, With GPA 4.66 Points (out of 5). Held from (28 January to 7 February 2013)
- Certificate from Edmore E-Learning University in Human Development (HD) for Duration 20 Hours (Issued on 9/10/2015)

Work Shops:

- Training Course in **Mind maps** Held on 27 September 2016 at Beni-Suef University.
- Training Course in **Strategic Planning** Held from (5/12/2017 To 6/12/2017) at Center of Human Resources Development, Beni-Suef University.
- Training Course in **Time and Meeting Management** Held from (17/12/2017 To 18/12/2017) at Center of Human Resources Development, Beni-Suef University .
- Training Course in **Research Ethics** Held from (19/12/2017 To 20/12/2017) at Center of Human Resources Development, Beni-Suef University ..
- Training Course in **Integrity, Transparency and Anti-corruption** Held from (21/4/2019 To 22/4/2019) at Center of Human Resources Development, Beni-Suef University .

Other trainings

- Training at the Development and Agricultural Credit Bank in Beni-Suef from 1 September 2011 to 30 September 2011.
- Attending the Fulbright Information Session at Beni-Suef University which held on (Tuesday 24 March 2015) .

Personal skills

- Good communication skills.
- Leadership skills.
- Works under Pressure.
- Adaptation with different kinds of situations.
- Good Potential to improve